# Marie-Charlotte Tezé

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2017 2009 2025 2015 1997



# Editor in Chief

Haarlem 2017 > Present Expatica

Online Information platform for expats

#### Management

- Member of the management team
- Elaboration and coordination of strategies with Sales, IT, design, data, and marketing departments and consultants
- Implementation of new workflow and team management systems
- Supervision of the development of new website and features (x2)
- Participation in the design and elaboration of the new branding and identity

#### **Editorial**

- Recruitment and management of staff editors (8) and freelance writers (50+)
- Complete redesign of editorial and SEO guidelines and strategies, including new style guide
- · Audit, restructure, and update of the 2500 articles on the website
- Creation of an editorial calendar
- Creation and expansion of the Global website
- Expansion of the website to 8 new countries: Austria, Italy, UAE, Qatar, Saudi Arabia, Singapore, Thailand, Japan
- Conception of mission statement and new editorial line promoting social and environmental change

# Deputy Editor A-mag.

Amsterdam 2015 > 2018

A-Mag (by Amsterdam Marketing) Print magazine for expats and visitors

- Participation in the selection of each issue's stories and topics
- Management of editorial schedule
- Editing of all freelancers' assignments
- Author of:
- Neighbourhood Watch
- On the Way Out
- some cover stories
- Arts & Entertainment articles
- and all uncredited content
- Participation in the magazine's layout in InDesign, including image sourcing

## 11 Skills

Airtable

CMS (Wordpress) HTML, CSS, some PHP SEO, Yoast, ahrefs, SEMrush Google Analytics & Console I Adobe Creative Suite I Google Suite I MS Office Final Cut Pro Trello

## · Languages

Native English Native French Intermediate Dutch Elementary Spanish

# Important to me

My kid Our planet Science & Tech Human rights I Sustainability I Reading, Travel, Yoga, | Woodworking, Kung-Fu

# Editor in Chief & Webmaster

Paris 2009 > Present

Souffrance et Travail

Information site on workers health & rights



#### **Editor in Chief**

- Head of content and SEO strategies
- · Content selection, editing and publishing
- Management of editorial and video team
- Development of special projects
- Management of social media presence (FaceBook, LinkedIn, Youtube & X/Twitter)

### **Design & Development**

- Design and development since V1
- Development of the directory
- Management of development team

#### **Board of Directors**

Member of the board of directors of DCTH, the non-profit holding

# Education

1994:

International Baccalaureate (France)

1995:

Political Sciences Sciences Po Toulouse

1996:

History Université Toulouse

2003-2004:

International Film Workshops (Maine)

2005-2006:

International Center of Photography (NYC)

## Writer and Editorial Photographer

A-Mag Amsterdam Magazine Daylight Magazine EdénFrost GUP Magazine Le Figaro Global Blue IamExpat.nl

Live Magazines Porter & Sail SuperTrash Télérama Time Out Amsterdam Time Out London **Uitkrant** 

# Owner (Freelancer)

New York, Paris, Amsterdam 1997 > Present Karlotta Studios



## **Production Manager & Line Producer**

Budgeting, scheduling, crewing up and on-set management on short, student, and feature films

# Cinematographer & Videographer

Shot listing and design, lighting design, camera operation, and management of camera, grip and lighting crews